

**Eliot Spitzer
Governor**



**Deborah VanAmerongen
Chairperson**

**New York State Housing Trust Fund Corporation
Hampton Plaza
38-40 State Street
Albany, NY 12207**

**MINUTES OF THE
TWO HUNDRED THIRTY SEVENTH MEETING
OF THE MEMBERS OF THE
HOUSING TRUST FUND CORPORATION**

Time and Date: 1:30 p.m., September 19, 2007

Location: 25 Beaver Street, New York, New York 10004;

Members Present: Deborah VanAmerongen, and Judd Levy. Jennifer McCormick participated by phone but did not vote and was not counted for quorum purposes.

Others in attendance:

Brian E. Lawlor	Chief Executive Officer
David Cabrera	President – OHM
Richmond McCurnin	Vice President - OHM
Joseph J. Rabito	President OFSC
Chris Hunsinger	Vice President - OFSC
Gary Hallock	President – OCD
Sean Fitzgerald	Vice President - OCD
Robert Shields	Vice President – OCD
Gary R. Connor	Counsel
Catherine Johnson	Treasurer
Frank Markowski	Assistant Treasurer
Sean P. Shea	Secretary

Joseph Palozzola	Housing Finance Agency
Debra Devine	DHCR
Gregory O. Watson	DHCR
Christian Leo	Office for Small Cities

Minutes of the August 7, 2007 meeting of the Members

After full discussion, upon motion made by Mr. Levy and second made by Ms. VanAmerongen, the minutes of the August 7, 2007 meeting were unanimously adopted.

Appointment of Officers

Mr. Shea presented the resolution to the Members for their consideration.

Highlights:

- The resolution leaves vacant the position of Vice President for the Office of Community Development which is being vacated by Ellen M. Coyle. There are no other changes from the present roster of officers.

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

RESOLVED that the persons listed below are hereby appointed to hold the offices listed after their names for a term consistent with Article V of the By-Laws of the Corporation:

Brian E. Lawlor	Chief Executive Officer
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Office of Community Development

Gary Hallock	President
Sean Fitzgerald	Vice President
Robert Shields	Vice President

Office for Small Cities

Joseph J. Rabito	President
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Gail Hammond **Vice President**
Chris A. Hunsinger **Vice President**

Office of Housing Management

David B. Cabrera **President**
Richmond McCurnin **Vice President**
Alan L. Smith **Vice President**

Gary R. Connor **Counsel**
Catherine Johnson **Treasurer**
Frank Markowski **Assistant Treasurer**
Sean P. Shea **Secretary**

Schedule of Meetings of the Members

The following is the schedule of meetings of the Members for the 2007-2008 corporate year:

October 29, 2007	1:30 p.m.	Salo Conference Room 38-40 State St., Albany
December 18, 2007	1:30 p.m.	Salo Conference Room 38-40 State St., Albany
February 5, 2008	1:30 p.m.	Salo Conference Room 38-40 State St., Albany
March 25, 2008	1:30 p.m.	Salo Conference Room 38-40 State St., Albany
May 6, 2008	1:30 p.m.	Salo Conference Room 38-40 State St., Albany
June 30, 2008	1:30 p.m.	Salo Conference Room 38-40 State St., Albany
August 5, 2008	1:30 p.m.	Salo Conference Room 38-40 State St., Albany
September 16, 2008	1:30 p.m.	Salo Conference Room 38-40 State St., Albany

Treasurer's Report

Mr. Markowski presented the report to the Members for their consideration.

Highlights:

- **As of August 31, 2007, the Corporation had \$ 1,330,557 in its bank accounts and \$ 126,813,752 in investments.**
- **There were no events subsequent to the date of the report.**
- **The Corporation has made short term investments in commercial paper at the recommendation of the State Treasurer. The investments comply with the Corporations investment policy.**

President's Report for the Office of Community Development

Mr. Hallock presented the report to the Members for their consideration.

Highlights:

- **Mr. Hallock summarized closings that took place since the last meeting under the Housing Trust Fund, HOME and Homes for Working Families programs and other actions taken under the programs he administers.**

Increase in HOME Award to Research Foundation for Mental Hygiene

Mr. Hallock presented the resolution to the Members for their consideration.

Highlights:

- **Proposed increases for Community Housing Innovations, Inc. and Providence Housing Development Corporation were removed from consideration prior to the meeting.**
- **Mr. Hallock presented a summary of the proposed increase.**

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

RESOLVED that the President of the Office of Community Development or other authorized officer of the Corporation be, and hereby is, authorized and directed, upon satisfactory compliance with any pre-contract conditions as are required by statute or regulation, to enter into award and

regulatory agreements under the HOME Investment Partnerships Program upon such terms and conditions as are set forth in the annexed briefing report with the applicant listed below for the amount listed below which is inclusive of all previous awards previously made for the project:

Research Foundation for Mental Hygiene 20020131 \$ 600,000

Homes for Working Families awards to eligible applicants

Mr. Hallock presented the resolution to the Members for their consideration.

Highlights:

- Mr. Hallock presented a summary of the proposed awards.

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

RESOLVED that the President of the Office of Community Development or other authorized officer of the Corporation be, and hereby is, authorized and directed, upon satisfactory compliance with any pre-contract conditions as are required by statute or regulation, to enter into award and regulatory agreements under the Homes for Working Families Program with the applicants listed below in the amounts listed below and upon such terms and conditions as are set forth in the annexed briefing reports:

Ridgeview Special Needs Apartments, L.P. 20070375 \$ 2,240,000

L & M Prospect Plaza, LLC 20070425 \$ 2,070,000

Increase in Homes for Working Families award to Grace Towers Housing II, LLC

Mr. Hallock presented the resolution to the Members for their consideration.

Highlights:

- Mr. Hallock presented a summary of the proposed increase.
- The revisions to the proposed project have increased the number of units from 79 to 133 resulting in a decrease in the per-unit cost to the program.

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

RESOLVED that the President of the Office of Community Development or other authorized officer of the Corporation be, and hereby is, authorized and directed, upon satisfactory compliance with any pre-contract conditions as are required by statute or regulation, to enter into award and regulatory agreements under the Homes for Working Families Program with the applicant listed below in the amount listed below and upon such terms and conditions as are set forth in the annexed briefing report:

Grace Towers Housing II, LLC	20050360	\$ 2,350,000
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and be it further

RESOLVED that the President of the Office of Community Development and the Treasurer shall determine the Funding Source for the award.

Rural Area Revitalization Project award to eligible applicants

Mr. Hallock presented the resolution to the Members for their consideration.

Highlights:

- Mr. Hallock presented a summary of the award proposals.

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

RESOLVED that the President of the Office of Community Development or other authorized officer of the Corporation be, and hereby is, authorized and directed, upon satisfactory compliance with any pre-contract conditions as are required by statute or regulation, to enter into award and regulatory agreements under the Rural Area Revitalization Projects Program with the applicants listed below in the amounts listed below and upon such terms and conditions as are set forth in the annexed briefing reports:

Cuba Community Development Corporation	20070131	\$ 50,000
Genesee Valley Improvement Corporation	20070156	\$ 97,000

Urban Initiatives award to North East Area Development, Inc.

Mr. Hallock presented the resolution to the Members for their consideration.

Highlights:

- **Mr. Hallock presented a summary of the award proposal.**

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

RESOLVED that the President of the Office of Community Development or other authorized officer of the Corporation be, and hereby is, authorized and directed, upon satisfactory compliance with any pre-contract conditions as are required by statute or regulation, to enter into an award and regulatory agreement under the Urban Initiatives Program with the applicant listed below in the amount listed below and upon such terms and conditions as are set forth in the annexed briefing report:

North East Area Development, Inc. 20070373 \$ 100,000

SEQRA

Mr. Hallock presented the resolution to the Members for their consideration.

Highlights:

- **Mr. Hallock provided a summary of the proposed determinations and actions.**

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

RESOLVED that the Corporation accepts the report of the SEQRA Committee attached hereto conditional upon the satisfactory resolution of any adverse condition identified therein; and be it further

RESOLVED that the Corporation classified the following projects in accordance with the right column:

West Harlem Group Assistance, Inc. 20060126 Unlisted

116 Street Block Association 20060129 Unlisted

and be it further

RESOLVED that for the following projects, the determinations as listed in the right hand column be made and that no further action is required:

West Harlem Group Assistance, Inc.	20060126	Neg. Declaration
116 Street Block Association	20060129	Neg. Declaration

And be it further

RESOLVED that the SEQRA Officer for the Office of Community Development, or the President for the Office of Community Development in the SEQRA Officer’s absence, is authorized and directed to implement the determinations of the Corporation as made above.

SEQRA Program Determinations

Mr. Hallock presented the resolution to the Members for their consideration.

Highlights:

- **The Corporate staff has determined that the awards under the HOME local program, RESTORE, New York Main Street and Access to Home Programs by definition of the programs fall within the classification of Type II**
- **The resolution requires the Corporate staff to bring back to the members for their consideration any award which may not qualify as a Type II.**

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

RESOLVED that the Corporation accepts the report of the SEQRA Committee attached hereto conditional upon the satisfactory resolution of any adverse condition identified therein; and be it further

RESOLVED that the Corporation classified the activities for awards under the HOME Program Award, RESTORE, New York Main Street and Access to HOME Programs listed below to be Type II actions:

Keuka Housing Council, Inc.	20073009
Keuka Housing Council, Inc.	20073010

Homsite Fund, Inc.	20073011
Cuba Community Development Corporation	20073017
City of Amsterdam	20073020
ComLinks, Inc.	20073021
NeighborWorks Home Resources	20073022
Chautauqua Opportunities Inc.	20073027
Bishop Sheen Ecumenical Housing Foundation, Inc.	20073029
Town of Fort Edward	20073030
Onondaga County Community Development	20073032
City of Gloversville	20073033
Oswego Housing Development Council, Inc.	20073034
Richmond Senior Services, Inc.	20073036
Rensselaer County Housing Resources	20073051
Utica Neighborhood Housing Services, Inc.	20073052
City of Cortland	20073053
Access to Independence of Cortland County, Inc.	20073054
Ridgewood Bushwick Senior Citizens Council, Inc.	20073056
Village of Waterloo	20073060
Rebuilding Together	20073062
Otsego Rural Housing Assistance, Inc.	20073068
United Way of LI	20073069
Cortland County Community Action Program, Inc.	20073074
Margert Community Corp.	20073076
United Way of LI	20073079

Genesee Valley Rural Preservation Council, Inc.	20073082
Home HeadQuarters, Inc.	20073087
Town of Long Lake	20073089
Provider Hamaspik of Rockland County	20073090
Provider Hamaspik of Orange County	20073091
UCPA of the Rochester Area, Inc.	20073092
Westchester Residential Opportunities, Inc.	20073093
South End Improvement Corp.	20073107
Northfield Community Local Development Corp of Staten Island	20073109
Isabella Geriatric Center, Inc.	20073110
Rural Ulster Preservation Company, Inc.	20073115
City of Rensselaer	20073116
County of Hamilton	20073121
United Cerebral Palsy of New York City, Inc	20073124
Rural Sullivan Housing Corporation	20073126
RCDC Housing, Inc.	20073130
Village of Gouverneur	20073134
People, Inc.	20073135
United Cerebral Palsy of New York City, Inc.	20073136
Saratoga County Rural Preservation Co.	20073138
Village of Corinth	20073139
City of Lockport	20073140
Bronx Shepherds Restoration Corp.	20073142
PRIDE of Ticonderoga, Inc.	20073144

Bishop Sheen Ecumenical Housing Foundation, Inc.	20073147
Bishop Sheen Ecumenical Housing Foundation, Inc.	20073148
Genesee Valley Rural Preservation Council, Inc.	20073153
Genesee Valley Rural Preservation Council, Inc.	20073154
Genesee Valley Rural Preservation Council, Inc.	20073155
Rensselaer County Housing Resources Friends of the North Country, Inc.	20073158
Corning Intown District Management Association	20073160
Town of Huntington Economic Development Corporation, Inc	20073161
Franklin County Community Housing Council, Inc.	20073163
Friends of the North Country, Inc.	20073164
Niagara Falls Neighborhood Housing Services, Inc.	20073165
Village of Whitehall	20073168
NHS of Jamaica, Inc.	20073169
Home HeadQuarters, Inc.	20073173
Home HeadQuarters, Inc.	20073174
Home HeadQuarters, Inc.	20073176
Western Catskills Community Revitalization Council, Inc.	20073180
Niagara Falls Housing Authority	20073181
Wyoming County Community Action, Inc.	20073183

Cattaraugus Community Action, Inc.	20073186
Economic Opportunity Council of Suffolk, Inc.	20073187
NHS of Staten Island, Inc.	20073188
Cypress Hills Local Development Corporation	20073189
Otsego Rural Housing Assistance, Inc.	20073190
NeighborWorks Home Resources Housing Assistance Program of Essex County, Inc.	20073194
NeighborWorks Home Resources	20073195
ODA Community Development Corp.	20073198
Village of Schuylerville	20073199
City of North Tonawanda	20073200
Rural Ulster Preservation Company, Inc.	20073202
New Rochelle BID	20073203
Albany Community Land Trust	20073204
Hudson River Housing, Inc.	20073205
County of Warren	20073206
Rural Housing Opportunities Corporation Community Development Corporation of Long Island, Inc.	20073208 20073209
South End Improvement Corp.	20073212
Rural Housing Opportunities Corporation	20073214
Rural Housing Opportunities Corporation	20073215
Town of Queensbury	20073216
Fulton County Community Heritage Corp.	20073217
Opportunities for Chenango, Inc.	20073222
Margert Community Corp.	20073223

Erasmus Neighborhood Federation, Inc.	20073224
Homefront Development Corp.	20073227
South Wedge Planning Committee, Inc.	20073231
Alfred Housing Committee, Inc.	20073235
Greater Glens Falls Development Corporation	20073236
Myrtle Avenue Revitalization Project LDC	20073237
Fulton County Regional Chamber of Commerce & Industry	20073238
Geneva Business Improvement District Management Association, Inc	20073239
Philmont Beautification, Inc.	20073240
Cooper Square CD Committee & Businessmen's Association	20073243
Rural Ulster Preservation Company, Inc.	20073244
Downtown Committee of Syracuse, Inc.	20073245
Hamburg Development Corp.	20073248
Cohoes Local Development Corporation	20073254
Williamson Business Improvement District	20073255
North Winton Village Assoc. Ltd.	20073258
Cape Vincent Improvement League	20073260
Elmira Downtown Development, Inc.	20073261
Jamestown Local Development Corporation	20073262
Pearl Overlook Corporation	20073265
Hunter Foundation	20073266
Southwest Brooklyn Industrial Development Corp.	20073269
Rural Ulster Preservation Company, Inc.	20073281
Greater Delhi Area Chamber of Commerce	20073284

and be it further

RESOLVED that no further action for the above referenced projects is required; and be it further

RESOLVED that the SEQRA Officer for the Office of Community Development, or the President for the Office of Community Development in the SEQRA Officer's absence, in the absence of information that a project is other than Type II, is authorized and directed to implement the determinations of the Corporation as made above.

President's Report for the Office for Small Cities

Mr. Rabito presented the report to the Members for their consideration.

Highlights:

- The review process for the 2007 annual funding round is complete and recommendations are to be considered under new business.
- The staff is planning 6 workshops in various locations around the state for October. The purpose of the workshops is to increase applicant capacity and to improve application and grant administration. The aim is to both facilitate the implementation of awards to be made at this meeting and to assist those who failed to get awards improve their product in anticipation of the next funding round. First time awardees will be required to attend.
- Since the last meeting two meet and greet sessions have been held in Lake Placid and Hudson. More sessions are being planned for the Southern Tier and Central New York.
- Mr. Rabito gave a summary of the financial status of the funds under his administration.

Community Development Block Grant Small Cities Program awards to the Town of Canandaigua

Mr. Rabito presented the resolution to the Members for their consideration.

Highlights:

- Mr. Rabito provided a summary of the proposed award.

- **The award will help Pactiv Corporation consolidate its operations in New York, which was chosen over sites in Texas and South Carolina. Future expansion is also being considered.**
- **Ms VanAmerongen, noting that there is no LIHC used in this program, directed that staff adjust the brief form to the needs of their program.**

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

Resolved that the President of the Office for Small Cities or other authorized officer of the Corporation be, and hereby is, authorized and directed, upon satisfactory compliance with any pre-contract conditions as are required by the statute or regulation, to enter into award and regulatory agreements under the Community Development Block Grant Small Cities Program with the applicant listed below in the amount listed below and upon such terms and conditions as are set forth in the annexed briefing report:

Economic Development

Town of Canandaigua (45 new low and moderate income positions – 70 total new positions)	166ED596-07	\$ 750,000
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President’s Report for the Office of Housing Management:

Mr. Cabrera presented the report to the Members for their consideration.

Highlights:

- **The Corporate Staff were informed at the Program’s exit conference that there would be no audit findings of the Project Based Section 8 Program in the Single Audit.**
- **The Corporation will conduct owner/agent workshops in conjunction with CGI on the submission of budget based rent adjustments in New York City, Buffalo and Utica.**
- **HUD is experiencing significant budget shortfalls causing delays in HAP payments and contract renewals.**

- **The assignment of the Voucher Program to the Corporation by the Housing Finance Agency is being processed by HUD which is considering the consolidation of that contract with the existing contract with the Corporation. The assignment will streamline and make more transparent the operations of the state because the administration of the contract is handled by the Division of Housing and Community Renewal**

Public Housing Modernization Awards to eligible applicants

Mr. McCurnin presented the resolution to the Members for their consideration.

Highlights:

- **Mr. McCurnin provided a summary of the proposed awards.**
- **Ms. VanAmerongen noted that the briefing reports did not report the amount of LIHC awarded to the projects and directed that future briefing reports include this information.**

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

RESOVLED that the President of the Office of Housing Management or other authorized officer of the Corporation be, and hereby is, authorized and directed, upon satisfactory compliance with any pre-contract conditions as are required by statute or regulation, to enter in award and regulatory agreements with the applicants listed below in the amounts listed below and upon such terms and conditions as are set forth on the annexed briefing reports:

North Hempstead Housing Authority	\$ 1,600,000
Oswego Housing Authority	\$ 1,000,000

New Business –Community Development Block Grant Small Cities Program

Funding Round Awards

Mr. Rabito presented the resolution to the Members for their consideration.

Highlights:

- **Mr. Rabito extended his appreciation to the staff of the Office for Small Cities and to other Corporate staff for their hard work in producing the recommendations for awards.**
- **The Corporation received 175 applications totaling approximately 73.7 million dollars.**
- **The Office for Small Cities is recommending 25 awards totaling just over 10 million dollars for housing rehabilitation, 20 awards totaling nearly 8.5 million dollars for public infrastructure, 7 awards totaling almost 4.2 million dollars for comprehensive awards, 5 awards totaling over 2.6 million dollars for home ownership, 6 awards totaling over 1.7 million dollars for micro-enterprises and 4 awards totaling about 1.7 million dollars for public facilities.**

After full discussion and upon motion duly made by Mr. Levy, seconded by Ms. VanAmerongen and unanimously approved, the following motion was adopted:

RESOLVED that the President of the Office for Small Cities or other authorized officer of the Corporation be, and hereby is, authorized and directed, upon satisfactory compliance with any pre-contract conditions as are required by statute or regulation, to enter into award and regulatory agreements under the Community Development Block Grant Small Cities Program with the Applicants listed below in the amounts listed below and upon such terms and conditions as are set forth in the annexed briefing report:

Comprehensive

Village of Canajoharie	164CO163-07	\$ 650,000
City of Cortland	285CO156-07	\$ 567,000
City of Geneva	448CO127-07	\$ 634,000
Village of Gouverneur	465CO23-07	\$ 650,000
City of Oswego	862CO89-07	\$ 469,100
City of Port Jervis	938CO88-07	\$ 572,414

City of Watertown	1207CO24-07	\$ 650,000
<u>Economic Development – Micro-Enterprise</u>		
County of Chenango	227ME16-07	\$ 300,000
County of Delaware	317ME113-07	\$ 338,000
Village of Ellenville	364ME150-07	\$ 242,500
Village of Kiryas Joel	603ME57-07	\$ 400,000
County of Livingston	658ME153-07	\$ 400,000
County of Seneca	1056ME4-07	\$ 100,000
<u>Home Ownership</u>		
County of Essex	382HO48-07	\$ 600,000
County of Lewis	636HO76-07	\$ 435,500
City of Lockport	663HO79-07	\$ 400,000
County of St. Lawrence	1106HO42-07	\$ 600,000
County of Tompkins	1144HO81-07	\$ 600,000
<u>Housing Rehabilitation</u>		
Town of Brandon	122HR18-07	\$ 400,000
Town of Brookfield	132HR10-07	\$ 400,000
County of Chenango	227HR103-07	\$ 300,000
Village of Fort Edward	410HR22-07	\$ 400,000
Village of Frankfort	415HR154-07	\$ 400,000
City of Gloversville	462HR43-07	\$ 400,000
Town of Huron	565HR125-07	\$ 265,100
County of Jefferson	581HR25-07	\$ 600,000
Village of Lowville	671HR82-07	\$ 400,000
Town of Maryland	708HR169-07	\$ 400,000
City of Ogdensburg	836HR118-07	\$ 400,000
Town of Ohio	837HR35-07	\$ 400,000
County of Oneida	846HR8-07	\$ 600,000
Town of Oppenheim	851HR96-07	\$ 400,000

Village of Port Byron	935HR152-07	\$ 400,000
Town of Potsdam	946HR50-07	\$ 400,000
Village of Potsdam	947HR46-07	\$ 400,000
Town of Roxbury	1004HR2-07	\$ 400,000
Village of South Glens Falls	1091HR58-07	\$ 400,000
County of St. Lawrence	1106HR45-07	\$ 400,000
County of St. Lawrence	1106HR49-07	\$ 395,000
Town of Truxton	1151HR71-07	\$ 400,000
County of Ulster	1160HR104-07	\$ 600,000
Town of Ulster	1159HR80-07	\$ 100,000
Town of Ulysses	1161HR44-07	\$ 400,000
<u>Public Facilities</u>		
Town of Boonville	117PF107-07	\$ 600,000
Village of New Square	795PF9-07	\$ 400,000
Village of Saranac Lake	1029PF108-07	\$ 400,000
Town of Ulster	1159PF130-07	\$ 300,000
<u>Public Water</u>		
Town of Albion	9PW134-07	\$ 400,000
Town of Arcadia	46PW158-07	\$ 600,000
Town of Belfast	88PW132-07	\$ 400,000
Town of Carroll	183PW85-07	\$ 399,200
Village of Catskill	197PW31-07	\$ 400,000
Town of Fayette	391PW137-07	\$ 600,000
City of Hornell	552PW149-07	\$ 400,000
Town of Kendall	591PW114-07	\$ 400,000
Town of Moriah	758PW99-07	\$ 400,000
Town of Wawarsing	1215PW123-07	\$ 400,000
Town of Wolcott	1268PW139-07	\$ 400,000
Town of Yates	1280PW155-07	\$ 400,000

Public Sewer

Village of Addison	4PR21-07	\$ 400,000
City of Amsterdam	32PR51-07	\$ 400,000
County of Cayuga	201PR60-07	\$ 600,000
Village of Clyde	251PR129-07	\$ 387,928
Village of Dundee	340PR166-07	\$ 400,000
Town of Fallsburg	388PR165-07	\$ 400,000
Village of Greenport	480PR87-07	\$ 400,000
Village of Hudson Falls	559PR174-07	\$ 400,000

There being no further business, the meeting adjourned upon the motion of Mr. Levy which was seconded by Ms. VanAmerongen and unanimously approved.

Dated: September, 19, 2007

Sean P. Shea, Secretary